

**Home Affairs Department**  
**Customs and Immigration Service**  
 Maritime House, La Route du Port Elizabeth  
 St Helier, Jersey, JE1 1JD  
 Tel: +44 (0)1534 448000  
 Fax: +44 (0)1534 448027



Iris Reference:

Receipt:

## Application for Indefinite Leave to Remain

### Spouse / Civil Partner /Unmarried Partner of a person present and settled

#### Fee Payment

For applications on this form there is a fee of: £1,093.

You and any dependants applying with you must be in Jersey to apply.

You may include your spouse, civil partner and unmarried partner and/or children under the age of 18. If any dependants are applying with you there is an additional fee of £1,093 for each person.

The fee for dependants applying separately is £1,093.

Children aged 18 or over cannot be included. They must apply individually and pay the specified fee in each case.

You must pay by one of the following methods:

Cheque - made payable to 'The Treasurer of the States'  
 Debit Card  
 Credit Card  
 Cash (only 'in person' applications at the Customs and Immigration Service)  
 BACS

If the payment submitted does not cover the full cost of your application, it will be an invalid application and the form, together with any documentation submitted, will be returned to you.

The fee charged is for the processing and consideration of the application. This fee will be payable once the application is received by the Customs and Immigration Service regardless of the outcome of the application. Should the application be withdrawn at any time during the consideration process the fee will not be refunded.

We cannot begin the consideration process until the payment has cleared. We allow 5 working days for payments made by cheque to clear, debit cards and credit cards will clear immediately (1% surcharge will apply to all payments made by credit card).

An application can only be made in person. You must make an appointment to submit this form, together with the relevant supporting documentation to:

Customs and Immigration Service  
 Maritime House  
 La Route du Port Elizabeth  
 St Helier  
 Jersey JE1 1JD

Data Protection Notice All information provided in connection with this application will be treated in strictest confidence by the Customs and Immigration Service but it may be disclosed to other States departments, agencies and other bodies where necessary for immigration and nationality purposes or to enable them to carry out their functions.

Please NOTE the requirement to have passed the 'Life in the UK and Islands Test'

Application for Indefinite Leave to Remain (Spouse/Civil Partner/Unmarried Partner)

Tick a box to show why you are applying for Indefinite Leave to Remain in Jersey

Spouse of a person present and settled in Jersey [ ]

Civil partner of a person present and settled in Jersey [ ]

Unmarried partner of a person present and settled in Jersey [ ]

Section 1 Applicant's Details

Title (Mr, Mrs, Ms, Miss, Other): \_\_\_\_\_

Full Name (As shown on Passport): \_\_\_\_\_

Nationality: \_\_\_\_\_

Date of Birth: \_\_/\_\_/\_\_\_\_ Gender: Male\_\_\_\_/Female\_\_\_\_ (Please Tick)

Passport Number: \_\_\_\_\_

Any other names by which you have been known: \_\_\_\_\_

Address in Jersey: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Post Code: \_\_\_\_\_

Telephone Number (Home & Work): \_\_\_\_\_(Mobile): \_\_\_\_\_

Section 2 Family Details

Your partner's details. Unless otherwise stated, the word 'partner' in this form means your spouse, civil partner and unmarried partner.

Partner's full name: \_\_\_\_\_

Nationality: \_\_\_\_\_

Date of Birth: \_\_/\_\_/\_\_\_\_ Gender: M\_\_F\_\_(Please Tick)

How long has he/she lived in the UK/Jersey? Years: \_\_\_\_\_ Months: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

His/her name at birth if different, and other names by which he/she has been known: \_\_\_\_\_

**This section is where you give details of any children under 18 included in the application.**

Do you, or your partner, have any children under 18 from your marriage or relationship, or from previous relationships, who are dependent on you or your partner: **Yes / No** (delete as appropriate)

If you have answered **yes** and they are applying for an extension of stay as your dependants, please give their details below (continue on another sheet if necessary).

**Child 1**

Child's full name: \_\_\_\_\_

Nationality: \_\_\_\_\_ Date of Birth: \_\_/\_\_/\_\_\_\_ Gender: M\_\_F\_\_(Please Tick)

Do they live with you in Jersey? **Yes / No** (delete as appropriate)

Who pays for their support? \_\_\_\_\_

Relationship to you: \_\_\_\_\_ Relationship to your partner: \_\_\_\_\_

**Child 2**

Child's full name: \_\_\_\_\_

Nationality: \_\_\_\_\_ Date of Birth: \_\_/\_\_/\_\_\_\_ Gender: M\_\_F\_\_(Please Tick)

Do they live with you in Jersey? **Yes / No** (delete as appropriate)

Who pays for their support? \_\_\_\_\_

Relationship to you: \_\_\_\_\_ Relationship to your partner: \_\_\_\_\_

**Child 3**

Child's full name: \_\_\_\_\_

Nationality: \_\_\_\_\_ Date of Birth: \_\_/\_\_/\_\_\_\_ Gender: M\_\_F\_\_(Please Tick)

Do they live with you in Jersey? **Yes / No** (delete as appropriate)

Who pays for their support? \_\_\_\_\_

Relationship to you: \_\_\_\_\_ Relationship to your partner: \_\_\_\_\_

**Child 4**

Child's full name: \_\_\_\_\_

Nationality: \_\_\_\_\_ Date of Birth: \_\_/\_\_/\_\_\_\_ Gender: M\_\_F\_\_(Please Tick)

Do they live with you in Jersey? **Yes / No** (delete as appropriate)

Who pays for their support? \_\_\_\_\_

Relationship to you: \_\_\_\_\_ Relationship to your partner: \_\_\_\_\_

**Section 3 Your home and your finances**

Is your home?	Complete as necessary
Owned by you or your partner or both?	
Privately rented by you or your partner or both?	
Owned or rented by a relative or friend?	
Rented from a local authority by you?	
Other (please give details)	

Do you or your partner pay any rent or mortgage for your home?	<b>Yes / No</b> (delete as appropriate)
If so, how much each month?	
Are you working in Jersey?	<b>Yes / No</b> (delete as appropriate)
If so, what is your net pay each month?	
Is your partner working in Jersey?	<b>Yes / No</b> (delete as appropriate)
If so what is his/her net pay each month?	
Does a relative or friend of you or your partner regularly give you money?	<b>Yes / No</b> (delete as appropriate)
If so, how much do you receive each month?	
Are you receiving any public funds? (Public Funds: Means any benefit paid by the States of Jersey to any person who has not paid any contribution towards receipt of such benefit)	<b>Yes / No</b> (delete as appropriate)

**Section 4 Previous addresses**

Complete this section if you or your partner have lived at an address other than that given in Section 1 at any time in the past 2 years.

**Address 1:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ Post Code: \_\_\_\_\_  
 Date From: \_\_\_\_\_ Date Until: \_\_\_\_\_

**Address 2:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ Post Code: \_\_\_\_\_  
 Date From: \_\_\_\_\_ Date Until: \_\_\_\_\_

**Address 3:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ Post Code: \_\_\_\_\_  
 Date From: \_\_\_\_\_ Date Until: \_\_\_\_\_

**Address 4:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ Post Code: \_\_\_\_\_  
 Date From: \_\_\_\_\_ Date Until: \_\_\_\_\_

**Address 5:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ Post Code: \_\_\_\_\_  
 Date From: \_\_\_\_\_ Date Until: \_\_\_\_\_

**Section 5 Personal History**

This section must be completed. If it is not completed the application will be invalid and will be returned to you.

Do you or any dependants who are applying with you been convicted of any criminal offence in Jersey, Channel Islands, UK or other country or have any civil judgement made against you? **Yes/No** (delete as appropriate).

If you have answered YES you must give details below (continue on another sheet if necessary).

**Note: We will carry out criminal record checks on all applicants and dependants. You must give details of all unspent and spent criminal convictions. This includes road traffic offences and all drink-driving offences.**

**Sentence 1**

Nature of offence \_\_\_\_\_

Date Sentenced \_\_\_\_\_ Sentence received \_\_\_\_\_

Country and region where sentenced \_\_\_\_\_

**Sentence 2**

Nature of offence \_\_\_\_\_

Date Sentenced \_\_\_\_\_ Sentence received \_\_\_\_\_

Country and region where sentenced \_\_\_\_\_

**Sentence 3**

Nature of offence \_\_\_\_\_

Date Sentenced \_\_\_\_\_ Sentence received \_\_\_\_\_

Country and region where sentenced \_\_\_\_\_

**Sentence 4**

Nature of offence \_\_\_\_\_

Date Sentenced \_\_\_\_\_ Sentence received \_\_\_\_\_

Country and region where sentenced \_\_\_\_\_

**Section 6 Documentary Evidence**

The documents needed in support of your application, as well as those of any dependants included in your application, are listed below. You only have to provide those which are relevant to your case

Documentary Evidence	Tick as appropriate
Your current passport. If you first entered the UK/Jersey on a previous passport, please also provide this passport.	
Current or previous passports (where relevant) of each dependant applying for an extension of stay in Jersey with you.	
A full birth certificate (i.e. one which shows the parents' names) for each dependent child of your present marriage or relationship who is applying for an extension of stay with you in Jersey.	
Documents showing that your partner is present and settled in Jersey  <i>NOTE: The documents must be either: Your partner's current passport or travel document; or if your partner is a British Citizen without a passport, his or her full birth certificate together with at least one other formal document as evidence of ordinary residence in Jersey for the last three years.</i>	
Evidence that you have the funds to maintain and accommodate yourself and any dependants without recourse to public funds. The evidence must be formal documents such as bank statements (for the last three months), a building society passbook, or wage slips (for the last three months) for you and/or your partner. If a relative or friend is supporting you, the evidence should be a letter from him/her confirming this together with formal documents showing their financial situation.	
Evidence that you, and each of your dependants, have passed the "Citizenship Test" and met the English language requirement (KOLL).	

**You must also provide documents showing that your marriage or relationship subsists.**

**We need documentary evidence indicating that you and your partner are still living together as a couple and have done so during the past two years.** Ideally, this evidence should indicate joint commitments in your finances, other responsibilities and social activities spread across the past 24 months/2 years.

**Items of correspondence or other documentary evidence from sources of the kind listed below would be acceptable.** These should be divided fairly equally between each of the two years, and be addressed jointly in both your names wherever possible. If you do not have any or enough in your joint names, items addressed to each of you individually may be acceptable, provided they show the same address and you provide roughly the same number of items in each of your names.

**The items of evidence should be from at least 5 different official sources.** Ideally, a total of 20 items of evidence should be provided. If you are not able to do that, please provide at least 10 items.

Please give an explanation if you cannot provide at least 10 items and/or if the evidence is not in your joint names and/or it is not spread over the 24 month period as indicated. An explanation must also be provided for any periods when you did not live together, as well as evidence in support of the explanation and evidence to show how you maintained contact with each other during this time.

Your application could be delayed or even refused if you do not provide enough evidence of this kind.

- telephone bills or statements

- gas bills or statements
- electricity bills or statements
- water rates bills or statements
- mortgage statements or agreement
- bank statements
- tenancy agreements
- insurance policies/certificates or other correspondence
- loan agreements
- AA,RAC or similar membership
- membership of sports or social clubs
- membership of a religious organisation
- correspondence from government departments or agencies (eg Income Tax, Social Security including evidence that you have declared your relationship to the appropriate government bodies.
- correspondence from GP or General Hospital (e.g. NHS card, correspondence about ante-natal and post-natal treatment, letter confirming dates of visits to the home address by a midwife, letter confirming registration with a dentist, etc – providing these documents show your home address and the date first registered)

**Section 7 Declaration**

**If you are applying as a spouse or civil partner**

You and your spouse or civil partner must now read the declarations below and sign them. They must be signed by you (the applicant) and your spouse or civil partner and not by a representative or other person acting on your behalf

**By the Applicant:**

I hereby apply for leave to remain in Jersey for myself and any dependent children listed in this form on the basis of my marriage or civil partnership to the person who has signed the declaration below. I declare that we are married, that we are living together as husband and wife and intend to do so permanently, or that we are still the civil partners of one another and that we are living together as civil partners and that we intend to do so permanently.

The information I have given in this form is complete and is true to the best of my knowledge.

I confirm that if, before this application is decided, there is a material change in my circumstances or new information relevant to this application becomes available, I will inform the Customs and Immigration Service.

I understand that all information given by me will be treated in confidence by the Customs and Immigration Service but that it may be disclosed to other government departments, agencies and the police where necessary for immigration or nationality purposes or to enable them to carry out their functions.

**I am aware that it is an offence under the Immigration Act 1971 to make, to a person acting in execution of the Act, a statement or representation which the maker knows to be false or does not believe to be true.**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**By the applicant’s spouse or civil partner:**

I confirm that I am the spouse or the civil partner of the applicant. I declare that we are still married and that we are living together as husband and wife and intend to do so permanently; or we are still the civil partners of one another and that we are living together as civil partners and that we intend to do so permanently.

**I am aware that it is an offence under the Immigration Act 1971 to make, to a person acting in execution of the Act, a statement or representation which the maker knows to be false or does not believe to be true.**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_



**If you are applying as an unmarried partner**

You and your unmarried partner must now read the declarations below and sign them. They must be signed by you (the applicant) and your partner and not by a representative or other person acting on your behalf.

**By the applicant:**

I hereby apply for leave to remain in Jersey for myself and any dependent children listed in this form on the basis of my relationship with the person who has signed the declaration below. I declare that we are still living together in a relationship akin to marriage, and that we intend to do so permanently. The information I have given in this form is complete and is true to the best of my knowledge.

I confirm that if, before this application is decided, there is a material change in my circumstances or new information relevant to this application becomes available, I will inform the Customs and Immigration Office.

I understand that all information given by me will be treated in confidence by the Customs and Immigration Service but that it may be disclosed to other government departments, agencies and the police where necessary for immigration or nationality purposes or to enable them to carry out their functions.

**I am aware that it is an offence under the Immigration Act 1971 to make, to a person acting in execution of the Act, a statement or representation which the maker knows to be false or does not believe to be true.**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**By the applicant's unmarried partner:**

I confirm that I am the unmarried or same sex partner of the applicant. I declare that we are still living together in a relationship akin to marriage, and that we intend to do so permanently.

**I am aware that it is an offence under the Immigration Act 1971 to make, to a person acting in execution of the Act, a statement or representation which the maker knows to be false or does not believe to be true.**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**FOR OFFICIAL USE ONLY**

Fee	(Tick as appropriate)
Cash / Cheque / Debit Card / Credit Card / BACS (delete as appropriate)	
<b>Documents</b>	
Passports	
Documents confirming pass of Life in the UK and Islands and English Language Tests (KOLL)	
Absences during probationary period	
Bank Statements (past 3 months)	
Pay Slips (wage and salary)	
Evidence of ownership or rent of accommodation	
Documents demonstrating 2 years relationship	
WI checked – N/T	
PNC checked – N/T	